

**October 18, 2011**

**Regular Meeting**

**7:00 PM**

The Council for the Township of Killaloe, Hagarty and Richards met on the above date with Councillors Isabel O'Reilly, John Jeffrey, Ernie Cybulski, Stanley Pecoskie, Carl Kuehl and Debbie Peplinskie present. Mayor Janice Visneskie chaired the meeting, which she opened and called to order.

**Pecuniary/Financial Interest:** No pecuniary/financial interest was declared by any of the Council members present.

**Minutes:**

Moved by Isabel O'Reilly  
Seconded by Debbie Peplinskie

Motion to approve minutes of Regular and Committee of the Whole meeting minutes dated October 4, 2011 and minutes of Special Meeting dated October 5, 2011. Carried.

**Reports:**

Volunteer Coordinator Maria Mayville was present and was invited to give her report.

Jessica Sernoskie Fitness Run/Walk – Approximately 100 participants. Over \$5000 was raised for the library.

KHR Volunteer Recreation Group – Accessible washroom project at the Round Lake Recreation property will be finished this week and preparation will start for the Halloween Party on October 30<sup>th</sup> from 1-4 pm.

October 25<sup>th</sup> – A workshop relating to walking trails will be held at Bonnechere Park on October 25<sup>th</sup>. Ms. Mayville will attend.

Remembrance Day – The details are being developed (military, OPP, schools, music, delegates)

Proposed Event – Red Nose Skate on December 28<sup>th</sup> at the Killaloe Rink – requested budget of \$30.00 – Council approved this request.

Sno Fun Weekend – Confirmed dated February 1, 2012 to February 5, 2012.

Council thanked Ms. Mayville for her report, at which time she left the table.

Works Superintendent Clifford Yantha was present and was invited to give his report. A stop sign has been installed at the intersection of Rochefort and Gorman Road. Gravel has been applied to several township roads. Council asked Mr. Yantha to contact a contractor in regard to getting pricing for having the brush removed from the field adjacent to the Sewage Treatment Plant.

**Severances:** Don Bohart was present and was invited to address Council. He advised that Severance Application B144/10 for Joseph and Julia Mask is nearing completion. In reference to Severance B73/11 for James Murton & Patricia Defalco, Estate Trustees for Beryl Agnes Murton, Mr. Bohart pointed out the reference to Round Lake as a sensitive lake in the severance documents from the County of Renfrew. Council approved of having the Mayor meet with the new MNR manager in Pembroke to discuss this designation.

Moved by Carl Kuehl  
Seconded by Stanley Pecoskie

Motion to approve Severance B73/11. Carried.

**Examining Accounts:**

Moved by Stanley Pecoskie  
Seconded by Carl Kuehl

Motion to approve Road and General Vouchers #09-11 in the amount of \$683,356.05. Carried.

Mayor Visneskie opened the tenders for 5000 cubic meters of screened winter sand.

Eastway Contracting - \$31,075.00 – includes HST  
R.J. Selle Sand and Gravel Ltd. - \$28,024.00 includes HST

Moved by Carl Kuehl  
 Seconded by Stanley Pecoskie

Motion to accept the lowest tender for screened winter sand from R.J. Selle Sand and Gravel Ltd. in the amount of \$28,024.00 (includes HST). Carried.

Council thanked Mr. Yantha for his report.

**Reports:** Fire Chief Bob Gareau was present and was invited to give his report. He distributed a letter from Dan Herback, Fire Chief for the City of Pembroke, advising that the Renfrew County Mutual Aid Rescue Committee has completed a review of the Fire Departments' heavy extrication equipment and extrication training records, and has concluded that the department has completed the requirements of training and is properly equipped to again resume heavy extrication within the Mutual Aid Program for Renfrew County. Council is currently reviewing that draft by-law to address the issue of cost recovery for extrication services, and once approved by Council, extrication services can resume.

There has been one fire call out since the last report, to a log pile fire on Gorman Road.

Fire Hall Maintenance: Installation of new locks on the fire hall is scheduled for October 21<sup>st</sup>.

Due to budget restraints, cleaning of fire hall walls and the installation of bollards at the halls will take place next year. The garage doors at the halls need adjustments, maintenance and minor repair. The furnace at the Killaloe Hall has been cleaned and serviced. The plenums have been cleaned and the furnace is working properly.

JOHS Report: More than half of the issues have been dealt with, and a number of other items are in various stages of being finalized.

Dry hydrant – All ten dry hydrants are in good working condition. Department will start working with them on a regular basis as some of the problems with them are a result of lack of use.

Website: While not completely finalized, some pages are ready for posting.

Training undertaken since last report: Extrication Part 1 and 2; Water Supply Sign-Off; WHMIS; Mill Stream Apartment Fire Drill/Safety Plan Review/Fire Training/Evacuation/Room Searches/Elevator Extraction/Fire Inspection.

Upcoming training schedule: CPR; Paramedic Training for Extrication Part 3; Drafting with the Tanker and Stabilization Training; Legislation 101; Tour of Churches.

MOUs: Waiting for a draft MOU from the City of Pembroke for ladder truck.

Paramedic service using Killaloe Fire Hall: Awaiting a meeting with the Deputy Chief of paramedic services.

Automatic response agreement with Madawaska Valley Township at Gunn's Road: being negotiated.

Automatic response agreement with Bonnechere Valley needs to be updated and re-negotiated.

Staffing: Captains positions are currently being staffed. Competition closes October 25<sup>th</sup>.

Firefighter's positions are being advertised in local papers. Competition closes October 26<sup>th</sup>.

Fire Prevention Week – Training was to have been provided to the students at the local schools on October 12<sup>th</sup> but due to illness it has been rescheduled to October 19<sup>th</sup>.

Small Gear Maintenance: Small gear such as portable pumps, portable generators, chainsaws, augers and other gas powered equipment is to be looked at to ensure that they are functioning to and acceptable level and are ready for use. Fire Chief will initiate a maintenance program for these items.

Bush Truck: Has been assembled. It was inspected last week Eastway has been given approval to proceed with painting and finishing it, with the inclusion of some minor modifications. It may be ready by the end of the month.

Rescue Van Seats: Have been ordered and should be installed by the end of October. The Firefighters Association is sharing the cost of this with the township.

Internet service will be installed at the Killaloe Fire Hall by next week.

Council thanked the Fire Chief for his report.

**CAO/Clerk-Treasurer:** Council reviewed a request from Cathy Thorsteinson for the municipality to pay for 50% of the work that she and her spouse have done to the creek bed at Sheryl Boyle Park. Council deferred a decision on this request until they have made a site visit to the location.

A letter from MacKillican & Associates, summarizing aspects of the annual audit of the consolidated financial statements, was signed by Council.

**Committee Reports:**

**Roads & Bridges:** Councillor Kuehl inquired as to what action has been taken in regard to the bicycle repair business that is operating on County property adjacent to Queen Street. Mayor

Visneskie advised that she had discussed this issue with the Public Works & Engineering Director for the County of Renfrew, as Queen Street is in their jurisdiction. The Director agrees that businesses cannot operate on County property without permission. Works Superintendent Clifford Yantha was asked to discuss this matter again with the Director at a meeting that is scheduled for this week.

**Waste Management Committee:** Councillor Cybulski reported that four tenderers had attended the mandatory meeting for the joint recycling project. Tenders will be opened on October 31<sup>st</sup> at 2:00 PM at the Madawaska Valley Township office. One of the three waste site attendants has completed their WHIMIS training, and other two attend training sessions in the next few weeks.

The Fire Plan for the Killaloe Waste Disposal site has been approved by the Fire Chief and submitted to Greenview Environmental for submission to the MOE.

The public space recycling bins have been delivered. They will be installed in the spring at various locations throughout the municipality.

**Personnel Committee:**

Moved by Debbie Peplinskie  
Seconded by Isabel O'Reilly

Motion to approve minutes of Personnel Committee Meetings dated May 11, 2011, May 25, 2011 and June 7, 2011 and Committee Minutes and Committee of the Whole Minutes dated June 9, 2011. Carried.

**Recreation Committee:** Councillor Cybulski reported that he has put material in the space under the boards at the Killaloe Rink as a temporary measure this year, but that something more permanent is required for next year.

**Emergency Plan Committee:** The Joint Emergency Plan annual exercise is scheduled for October 25, 2011. The next Emergency Plan Committee meeting is scheduled for November 7, 2011 at 10:00 AM

**Killaloe & District Public Library Board:** Councillor O'Reilly reported that Lee Lafont, Chair of the Library Board is planning to contact the Friends of the Killaloe Library to encourage them to become more involved with the library. Mr. Lafont will be invited to attend the November 1, 2011 meeting to update Council on the progress of the new library building project.

**Strategic Plan Committee:** A full-day planning session is scheduled for December 6, 2011 at 10:00 AM. Personnel will be in attendance from the Ministry of Municipal Affairs and Housing to assist council with this planning initiative.

**Correspondence:**

**Ministry of Natural Resources:** Copy of their correspondence to the Round Lake Property Owners Association re: Beaver dams and Round Lake properties – Council asked the CAO/Clerk-Treasurer to contact municipalities and the County of Renfrew to get their figures for road work related directly to beaver control and damage caused by beavers; Letter responding to Mayor Visneskie's meeting with the Minister of Natural Resources at the AMO conference to discuss flooding on Round Lake, forestry and beaver control – Council asked the CAO/Clerk-Treasurer to forward a copy of this correspondence to Don Pouliot, Water Levels Chairman, and Rob Norris, President, of the RLPOA.

**Township of Greater Madawaska:** Request for support of resolution asking that the Denbigh Ambulance Station remain in operations 24/7.

Moved by Carl Kuehl  
Seconded by Stanley Pecoskie

Motion to support the resolution from Greater Madawaska re: closing Denbigh Ambulance Station. Carried.

**AECL Chalk River Laboratories:** Information bulletin – filed.

**Upper Ottawa Valley Chamber of Commerce:** Nominations for 2011 Upper Ottawa Valley Chamber of Commerce Achievement Awards – filed.

**County of Renfrew:** County Council Review newsletter – filed.

**Premier of Ontario:** Response to township's resolution about an SPCA issue relating to two Eastern Ontario farmers – filed.

**Ottawa Valley Business:** Newsletter – filed.

**Victim Services Renfrew County:** Thank you for support of their 6<sup>th</sup> annual golf tournament – filed.

**Ontario Federation of Snowmobile Clubs:** Snowmobile clubs call for volunteers – filed.

**Betty Biesenthal:** Trails workshop – Volunteer Coordinator will attend.

**County of Brant:** Resolution relating to Municipal Tax Act classifications for grain elevators – filed.

**OPP:** Response to township's letter asking for their assistance in regard to complaints of excessive noise – Council asked the CAO/Clerk-Treasurer to forward a copy of this response to Mary Jane Sullivan.

**Bill Riley, President, Municipal Insurance Services Ltd.:** Information re: OHS & Workers' Compensation – forwarded to staff.

**AMO:** 2010 Annual Expenditure Report – filed.

**Renfrew County Hunt Camp News:** newsletter – filed.

**Blair Voyvodic:** Request for waive rent for November in exchange for painting of office space – Council approved this request.

**MacKillican & Associates:** Audit of Consolidated financial statements – filed.

**KidActive:** Walkable Communities Workshop – filed.

**RLPOA:** Copy of correspondence to MNR re: Water Levels on Round Lake – filed.

**MYFM:** Request for Halloween Safety Promotion advertising – filed.

**OVTA:** OVTA Tourism News – filed.

**Hydro One Networks Inc.:** Joint Use Memo relating to ditching around utility poles – forwarded to Works Superintendent.

**Dave Darch, Director of Public Works & Engineering, County of Renfrew:** Draft 10 year capital works program major update 2011 – Tabled for review by Councillor Kuehl.

### **By-Laws:**

Moved by Debbie Peplinskie

Seconded by Isabel O'Reilly

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #44-2011, being a By-Law to appoint auditors for the Township of Killaloe, Hagarty and Richards. Carried.

The CAO/Clerk-Treasurer read By-Law #44-2011 a first and second time.

Moved by Isabel O'Reilly

Seconded by John Jeffrey

Motion for 3<sup>rd</sup> reading of By-Law #44-2011. Carried.

The CAO/Clerk-Treasurer read By-Law #44-2011 a third time short, at which time it was passed by Council.

Moved by Isabel O'Reilly

Seconded by John Jeffrey

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #45-2011, being a By-Law to sign a lease agreement with Dr. Voyvodic. Carried.

The CAO/Clerk-Treasurer read By-Law #45-2011 a first and second time.

Moved by Ernie Cybulski

Seconded by Isabel O'Reilly

Motion for 3<sup>rd</sup> reading of By-Law #45-2011. Carried.

The CAO/Clerk-Treasurer read By-Law #45-2011 a third time short, at which time it was passed by Council.

**Committee of the Whole:**

Moved by Debbie Peplinskie  
Seconded by Carl Kuehl

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

- The security of property of the municipality or local board;
- X Personal matters about an identifiable individual, including employees;
- A proposed or pending acquisition or disposition of land;
- Labour relations or employee negotiations;
- Litigation or potential litigation;
- Advice that is subject to solicitor-client privilege;
- A matter authorized by another provincial statute;
- If the subject matter relates to a request under the Municipal Freedom of Information and Protection of Privacy Act;

Carried.

Moved by Isabel O'Reilly  
Seconded by Debbie Peplinskie

Motion to come out of Committee of the Whole. Carried.

**By-Laws:**

Moved by Stanley Pecoskie  
Seconded by Carl Kuehl

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #43-2011, being a By-Law confirming the proceedings of Council at its Regular Meeting dated October 18, 2011 and Special Meeting dated October 5, 2011. Carried.

The CAO/Clerk-Treasurer read By-Law #43-2011 a first and second time.

Moved by Carl Kuehl  
Seconded by Stanley Pecoskie

Motion for 3<sup>rd</sup> reading of By-Law #43-2011. Carried.

The CAO/Clerk-Treasurer read By-Law #43-2011 a third time short, at which time it was passed by Council.

**Adjournment:**

Moved by Debbie Peplinskie  
Seconded by Isabel O'Reilly

Motion to adjourn Regular Meeting dated October 18, 2011. Carried.

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Mayor

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CAO/Clerk-Treasurer