

**September 20, 2011**

**Regular Meeting**

**7:00 PM**

The Council for the Township of Killaloe, Hagarty and Richards met on the above date with Councillors Isabel O'Reilly, John Jeffrey, Ernie Cybulski, Stanley Pecoskie, Carl Kuehl and Debbie Peplinskie present. Mayor Janice Visneskie chaired the meeting, which she opened and called to order.

**Pecuniary/Financial Interest:** No financial/pecuniary interest was declared by any of the Council members present.

**Minutes:**

Moved by Debbie Peplinskie  
Seconded by Carl Kuehl

Motion to approve minutes of Regular Meeting dated September 6, 2011, and minutes of Special Meeting dated September 8, 2011 and Committee of the Whole minutes dated September 6 and September 8, 2011. Carried.

**Delegations:** Marcie Campbell was present and reported to Council that she had secured the volunteer services of two additional volunteers to prepare and maintain the ice at the Round Lake Rink this season, and that she has 10-12 volunteers who have offered to assist with programs at this site. At the present time, no volunteers have come forward for ice making and maintenance at the Killaloe Rink. Ms. Campbell asked for and received Council's permission to host a Halloween Party. Council thanked Ms. Campbell for her commitment to the municipal recreation programs, at which time she left the table.

Volunteer Coordinator Maria Mayville was present and was invited to give her report.

**Rural Ramble:** Hoch Park Farmhouse Museum and Killaloe Market are participating this year.

**Run/Walk Event:** October 15, 2011 at 8:30 AM - Jessica Sernoskie has asked for permission to put a sign up at the Visitor Information Booth (maximum 4x4'), to advertise the event. Council approved this request. Ms. Sernoskie also has asked to use the municipal sound system. Council advised that policy requires that a municipal employee accompany it. Council approved a request to have the Visitor Information Booth open on that day as well.

**Celebrate Ontario 2012 Grant:** Ms. Mayville advised that she is discussing this with Bruce McIntyre from the County of Renfrew to determine if the township would qualify for something in relation to Killaloe Kool Summer Dayz. Councillor O'Reilly advised that this is the grant that she had received permission from Council to pursue, and that she has started this process. Ms. Mayville will work with Councillor O'Reilly on this grant.

**Remembrance Day:** Ms. Mayville advised that she has made initial contact with the military, and is working with them and others to confirm arrangements for the Remembrance Day Service.

**Debrief Public Meeting:** It is important for the public to know that Marcie Campbell is available and we want people to call her with their ideas for municipal recreation programs and the use of municipal recreation facilities.

Council thanked Ms. Mayville for her report, at which time she left the table.

Mayor Visneskie advised that she had been contacted by Jen Dashnay, who was upset because of a comment that the mayor had made to Mr. & Mrs. Gienow who had addressed Council at the September 6<sup>th</sup> meeting to advise that they are opening a bakery. Mayor Visneskie had commented at that time that this would be a place to get our treats. She apologized for not acknowledging that the Fresh Mart is located in the municipality, and also sells this type of product.

Paul Dowdall, Staff Sergeant, Killaloe OPP, Don Fawcett, Staff Sergeant, Manager of Operational Support, Traffic and Marine, Provincial Support Unit, Highway Safety Division and Sergeant Ryan Martin, Highway Safety Division, OPP were present and were invited to address Council. Staff Sergeant Fawcett gave a PowerPoint presentation outlining the RFP process that was followed for the procurement of towing and impoundment contracts. He advised that the average number of tows that will be affected by Bill 126, The Road Safety Act, 2009, will be 15%, and will not have a significant impact on local towing companies. He explained that the bill introduced new impoundment requirements for drivers suspended under the Highway Traffic Act, drivers without the required ignition interlock device in their vehicles, and for drivers with a blood alcohol level over 80 or fail/refuse to comply with the demand of a police officer. The choice of towing companies for all but these incidents will still be made by the owner/operator of the vehicle, not the OPP officer. If an officer comes upon a vehicle that has been in an accident, and where the driver is not present, the choice of towing company is made by the officer.

When questioned by Mayor Visneskie as to why the towing contract was not advertised locally or why local Councils were not made aware of it so that they could notify the local towing companies, Staff Sergeant Fawcett advised that he had wanted to have all of our local detachment commanders go to their towing contractors and let them know that the contracts were coming out, but was told by the OPP's legal people that this would be unfair as you could not guarantee that you could contact everyone of the companies, which would result in an unfair process if a company was missed. Staff Sergeant Fawcett advised that he did not know why this was not discussed at the CPAC meetings as the information was available to the OPP.

Councillor Pecoskie addressed his concern that this is an urban driven initiative, and that it could cause undue hardship to rural drivers who have their vehicle impounded under the new legislation, and are then found to be innocent of the charges. If that mistake is made, is there compensation for the towing or impoundment fees? Staff Sergeant Fawcett advised that there is no provision for that in the contract. Mayor Visneskie asked the staff sergeant to take the message back to the legislative authorities that this is a very serious issue for rural Ontario, and the ramifications for both businesses and the travelling public, could be severe.

Joe Holly Jr. was present and questioned the OPP representatives about the provision in the contract for a 35 minute response time, as well as the criteria for the impoundment facility and equipment required to fulfill the requirements of the contract. He questioned whether this is a reasonable expectation in a small rural area. Staff Sergeant Fawcett advised that you could sub contract the work to another company to help you meet the requirements of the contract. Mr. Holly suggested that if the contract is awarded to a large urban towing company, the OPP may be inclined to call on these companies instead of the local companies for all towing instead of just those requiring vehicle impoundments as indicated in Bill 126. Staff Sergeant Fawcett advised that the OPP are required to allow the driver of the vehicle to make the choice as to who tows the vehicle in all cases other than those specifically referred to in Bill 126. Council thanked the OPP representatives and Mr. Holly for attending, at which time they left the meeting.

**Reports:** Works Superintendent Clifford Yantha was present and was invited to give his report. He advised that several works department employees have completed the surface mining course, and chain saw training course. Council asked the CAO/Clerk-Treasurer to send a letter to the County of Renfrew asking for an update on the ditching along County Road 58.

Mr. Yantha reported that there will not be enough time this year to complete the paving project on Hillcrest Avenue. Council approved his suggestion that the existing pavement could be removed this fall, and that cold mix be applied as soon as possible next year.

Councillor Kuehl initiated a discussion regarding the need for stop signs at the intersections of Rochefort, Gorman and Cormac Roads. Council asked Mr. Yantha to meet with the Works Superintendent for Brudenell, Lyndoch & Raglan to discuss this matter further.

### **Examining Accounts:**

Moved by Carl Kuehl  
Seconded by Stanley Pecoskie

Motion to approve Road and General Voucher #08-2011 in the amount of \$251,716.26. Carried.

Council thanked Mr. Yantha for his report, at which time he left the meeting.

Fire Chief Bob Gareau was present and was invited to give his report.

**Fire Calls:** Five received since last report, of these two were recalled and two were false alarms.

**Current Focus:** Fire Hall Maintenance – Mr. Gareau presented Council with two estimates for the supply and installation of new locks on the fire halls.

Moved by Stanley Pecoskie  
Seconded by Debbie Peplinskie

Motion to accept the lowest quote from Drew Security Ltd. in the amount of \$1,607.99 for locks for the Fire Halls. Carried.

Mr. Gareau is also getting quotes for cleaning the Killaloe Fire Hall, and is having the furnace burner inspected and certified by a qualified technician. Mr. Gareau advised that the chimney also requires repairs.

Bollards: Members of the Fire Department will install these, at a cost of approximately \$1480, plus firefighter's wages. Council approved this recommendation.

Training Centre: Instead of alternating meetings between the halls in Round Lake and Killaloe, the Round Lake Hall will be designated as the business office where the monthly meetings will be held, and the Killaloe Hall is being converted into a training centre for the Fire Department. New requirements will be budgeted for in the new year, e.g. projection screen and other necessary tools.

Fire Extinguishers: Some had not been serviced since 2000 and have been retained for training and demonstration purposes. Fifteen fire extinguishers have been replaced and now all are up to date and meet all required standards of size, location, etc. Going forward, they will be checked, as required, on an annual basis.

Breathing Apparatus Bottles: All BA bottles are certified and ready for use.

Internet Status: Internet service has been installed at the Round Lake Hall and will also be required at the Killaloe Hall.

Joint Occupational Health and Safety Committee Report: Currently working on resolving these issues.

Truck Maintenance: Primer pump on tanker has been repaired. Drafting problem still evident in Kubota Pump system and the truck is in Carleton Place for repairs.

Dry Hydrants: MNR has approved the permit for dredging the pond at the Round Lake Fire Hall. The other hydrant on Simpson Pit Road has been cleaned, repaired, tested, and is back in service. The Fire Department has 10 dry hydrants, one shared with Madawaska Valley Township. The hydrant on Mountain View Road still has to be checked, but probably needs dredging before it can be used.

Fire Department Website: The website will work from a tab on the municipal website to a separate link for the Fire Department. Once operational issues have been addressed, the Fire Chief will work on the populating the site with information.

Radio Communications Equipment: Central station has been replaced and testing has been completed. Reception has improved and the work on the system has been completed.

Training: Sign-off on hose streams and fire techniques – 13 firefighters; Hydrant Drafting with Tankers – 10 firefighters; Communications and Fire Scene Assessment – 11 firefighters.

Training Required: Legislation 101 – College Certified Trainer is not available until 2012. Due to the requirement for a minimum class size of 16-24, this will also be offered to other area Fire Departments.

Firefighters Gloves: Purchased and distributed to Fire Department personnel.

Fire Inspections: Two of the three fire inspections that were undertaken have been completed. Required modifications to the property for the other inspection have not been completed, so the final inspection is pending.

MOUs: Council asked the CAO/Clerk-Treasurer to send a request to the City of Pembroke to enter into an agreement for the use of their ladder truck.

Paramedic Service is using the Killaloe Fire Hall as an AWAY Station between calls, however there is no formal agreement between them and the municipality. There have been several issues relating to their personnel rearranging the furniture and not returning it to its original location, leaving the heat turned up, leaving windows open, damage to floors and heating grate, leaving food wrappers behind and leaving boot marks on the fire hall furniture. Mr. Gareau has sent an e-mail to the District Manager of Paramedic Services following an initial discussion with him over this matter, and Mayor Visneskie will also address this issue with the Director of Emergency Services for Renfrew County.

Foam Repository: There are 15 to 20 pails of out-of-date foam at the Killaloe Hall, some of which are leaking. Council asked Mr. Gareau to meet with the Chair of Waste Management to determine how to dispose of this material.

Pool Pumping Service: A request has been received from a ratepayer to have the Fire Department pump out his pool and refill it once it has been re-lined. The ratepayer is prepared to pay a fee or make a donation for this service. Council did not approve this request.

Insurance Coverage: Council asked the CAO/Clerk-Treasurer to get information on the extent of insurance coverage for firefighters responding in their own vehicle, to a scene or in coming or going to a fire department activity such as a meeting or a training session.

Extrication: Training has started. At a recent meeting of municipal Fire Chiefs a discussion was held regarding how each municipality that provides this service is currently recovering their costs. There was a suggestion about consideration for a common fee across Renfrew County for this service. Further discussion on this matter will be held at the next meeting of the Fire Chiefs. Mayor Visneskie advised that, while Councils welcome this input, this is a decision that will be made by each individual Council of the Fire Departments who provide this service. Council will be reviewing a by-law for extrication cost recovery at an upcoming committee meeting. Mr. Gareau advised that the department has discussed a policy for response to these calls, and it is generally accepted that six firefighters would respond. Further discussion as to how this will be set up within the department is ongoing.

Councillor Peplinskie reported that she had been told by Tim Summers that their committee has purchased a larger pump and installed a dry hydrant at the Round Lake Rink for flooding the rink this season therefore there will be no need to use the fire truck for this purpose.

**Waste Management Fire Plan:** The Fire Chief reported that he has sent the required documents to Greenview Environmental and that he will be reviewing the draft plan that has been prepared in this regard next week. Council thanked Mr. Gareau for his report, at which time he left the table.

**Correspondence:**

**Canadian Cancer Society:** Request for donation – filed.

**Madawaska Valley Association for Community Living:** Fundraiser for Camp Inside/Out – Council approved a donation of golf shirts, hat and DVD to the association for their fundraising event.

**Ministry of Citizenship and Immigration:** June Callwood Outstanding Achievement Award for Volunteerism in Ontario – filed.

**OVTA:** History Television looking for collectors for Canadian Pickers show – filed.

**101 Things to Do in the Valley-Fall Edition:** Fall Season Events – filed.

**Upper Ottawa Valley Chamber of Commerce:** Copy of letter to Township of South Algonquin re: establishment of the Algonquin East Branch of the Upper Ottawa Valley Chamber of Commerce – filed.

**CUPE:** Child Care Worker & Early Childhood Educator Appreciation Day

Moved by Debbie Peplinskie  
Seconded by Carl Kuehl

Whereas years of research confirms the benefits of high quality child care for young children's intellectual, emotional, social and physical development and later life outcomes; and  
Whereas child care promotes the well-being of children and responds to the needs of parents, child care workers and the broader community by supporting quality of life so that citizens can fully participate in and contribute to the economic and social life of their community; and  
Whereas many studies show trained and knowledgeable Early Childhood Educators and child care staff are the most important element in quality child care, and that good wages and working conditions are associated with higher job satisfaction and morale, lower staff turnover which leads to high quality education and care;  
Therefore Be It Resolved That October 26, 2011 be designated the 11<sup>th</sup> annual "Child Care Worker & Early Childhood Educator Appreciation Day: in recognition of the education, dedication and commitment of child care workers to children, their families and quality of life of the community. Carried.

**Minister of Natural Resources:** Letter acknowledging meeting with Mayor Visneskie at AMO – filed.

**National Farmers Union:** Copy of their correspondence re: certain issues between the SPCA and two eastern Ontario farmers – Council asked the CAO/Clerk-Treasurer to forward a letter of support to the NFU for their position on this matter.

**FCS:** Foster Parent and Friends Appreciation Night – filed

**Ontario, AMCTO, AMO:** Local Government Week – filed.

**Ministry of Agriculture, Food and Rural Affairs:** Agri-food innovation and economic development – filed.

**Chris Carrier:** Fire Marque services – filed.

**Ottawa River Institute:** Invitation to Community Energy Project Workshop – filed.

**Ottawa Valley Business:** Newsletter – filed.

**AMO:** Key Campaign Commitments by four political parties to AMO's top 12 "asks" that have a direct impact on the roles and responsibilities of municipal governments – filed.

**Gale Sylvestre:** Complaints re: Council – Council asked the Mayor and CAO/Clerk-Treasurer to prepare a response.

**When Human Rights and Land Use Planning Intersect:** Information from session at recent OEMC conference – filed.

**Committee Reports:**

**By-Law Review Committee:** The meeting scheduled for September 27<sup>th</sup> at 9:00 AM has been changed to September 26<sup>th</sup> at 6:30 PM.

**Waste Management Committee:** Council approved the purchase of blue public space recycling bins with no logo, due to the additional cost of \$210. Councillor Cybulski advised that a draft RFP for a joint recycling contract has been prepared and is currently under review by the participant municipalities. The next meeting in this regard will be held on October 17<sup>th</sup> at 9:00 AM in the Killaloe, Hagarty and Richards Council Chambers. Council approved a suggestion by

Councillor Cybulski that a thank you to the participants in the annual HHW and WEEE waste collection event, be published in the local papers and on the township's website.

**Recreation Committee:**

Moved by Ernie Cybulski  
Seconded by Debbie Peplinskie

Motion to approve minutes of Recreation Meeting dated April 4, 2011. Carried.

Councillor Peplinskie reported that a 3-club golf tournament had been held recently, with the proceeds going to the Round Lake Recreation Facility.

**Emergency Preparedness Committee:**

Moved by Isabel O'Reilly  
Seconded by Ernie Cybulski

Motion to approve minutes of Emergency Preparedness Committee meeting dated August 9, 2011. Carried.

Councillor O'Reilly requested and received approval to take the 11-12 people who will be making presentations and otherwise assisting with the October 3, 2011 Emergency Preparedness Sessions in Round Lake Centre to dinner, as the sessions will run from 2:00 PM to 4:00 PM, then again from 7:00 PM to 9:00 PM, on that date.

Councillor O'Reilly advised that the CEMC is currently receiving quotes for having the wiring adapted so that some of the emergency services equipment can be moved from the basement to the main floor of the municipal building. Councillor O'Reilly asked for and received permission to apply for JEPP grant funding to assist in the cost of making the required changes to the Round Lake Fire Hall to enable it to be used as a reception centre in the case of an emergency. She also advised that the CEMC is working on amendments to the Emergency Plan that would outline the duties and responsibilities involved in assisting neighbouring municipalities in emergency situations. A Memorandum of Understanding with Red Cross is currently under review. The Joint Emergency Plan exercise is scheduled for October 25<sup>th</sup>.

**Strategic Plan Committee:** Councillor Peplinskie advised that Councillor Kuehl has met with the Works Department employees, and has reviewed their responses to the SWOT matrix. Councillor Peplinskie reported that she had met with the municipal liaison at the recent OEMC conference in Kingston, and he will assist in the strategic planning process.

**By-Laws:**

Moved by Stanley Pecoskie  
Seconded by Carl Kuehl

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #39-2011, being a By-Law to authorize the Mayor and the CAO/Clerk-Treasurer to sign a Municipal Hazardous or Special Waste Agreement with Stewardship Ontario. Carried.

The CAO/Clerk-Treasurer read By-Law #39-2011 a first and second time.

Moved by Carl Kuehl  
Seconded by Stanley Pecoskie

Motion for 3<sup>rd</sup> reading of By-Law #39-2011. Carried.

The CAO/Clerk-Treasurer read By-Law #39-2011 a third time short, at which time it was passed by Council.

**Committee of the Whole:**

Moved by Debbie Peplinskie  
 Seconded by Carl Kuehl

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

- The security of property of the municipality or local board;
- Personal matters about an identifiable individual, including employees;
- A proposed or pending acquisition or disposition of land;
- X Labour relations or employee negotiations;
- Litigation or potential litigation;
- X Advice that is subject to solicitor-client privilege;
- A matter authorized by another provincial statute;
- If the subject matter relates to a request under the Municipal Freedom of Information and Protection of Privacy Act;

Carried.

Moved by Carl Kuehl  
 Seconded by Stanley Pecoskie

Motion to come out of Committee of the whole. Carried.

**By-Laws:**

Moved by Stanley Pecoskie  
 Seconded by Carl Kuehl

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-law #38-2011, being a By-Law confirming the proceedings of Council at its Regular Meeting dated September 20, 2011, and Special Meeting dated September 8, 2011. Carried.

The CAO/Clerk-Treasurer read By-Law #38-2011 a first and second time.

Moved by Carl Kuehl  
 Seconded by Stanley Pecoskie

Motion for 3<sup>rd</sup> reading of By-Law #38-2011. Carried.

The CAO/Clerk-Treasurer By-Law #38-2011 a third time short, at which time it was passed by Council.

**Adjournment:**

Moved by Debbie Peplinskie  
 Seconded by Carl Kuehl

Motion to adjourn Regular Meeting dated September 20, 2011. Carried.

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Mayor

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CAO/Clerk-Treasurer